

COLUMBIA COUNTY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING

MINUTES

March 29, 2017

The Board of Directors for the Columbia County Development Agency met in scheduled session with Commissioner Henry Heimuller, Commissioner Margaret Magruder and Commissioner Alex Tardif, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Heimuller called the meeting to order.

MINUTES:

The minutes of the February 22, 2017 CCDA meeting were pulled and held over.

ELECTION OF OFFICERS FOR 2017:

- Commissioner Magruder moved and Commissioner Heimuller seconded to appoint Commissioner Tardif as Chair of the CCDA. The motion carried unanimously.
- Commissioner Heimuller moved and Commissioner Tardif seconded to appoint Commissioner Magruder as Vice Chair of the CCDA. The motion carried unanimously.
- Commissioner Tardif moved and Commissioner Magruder seconded to appoint Commissioner Heimuller as Secretary/Treasurer of the CCDA. The motion carried unanimously.

BUDGET DISCUSSION:

Nick Popenuk, Tiberius Solutions, was present to review the draft CCDA budget and get feedback on any key decisions that need to be made before the actual budget meeting on April 25th. One question to the Board is whether or not to include \$100,000 in the upcoming budget for the fire district to access qualified reimbursement for expenditures on their site improvements for a new fire station. Their letter from November 2016 indicated they wanted to draw down \$100,000 per year for the next 4 years. Those funds would be accessed through a reimbursement process on qualified expenditures. At this point, the question to the Board is, do they want to include \$100,000 in the years budget for possible expenditure reimbursement or wait to see if the fire district does request reimbursement and then do a supplemental budget. Commissioner Heimuller would agree to setting out \$100,000 for any costs this next fiscal year for the fire district. Nick stated that he will reach out to them for specifics on whatever costs they plan to expend this next year. After discussion, there was Board consensus to include the \$100,000 in the budget for the fire district on qualified expenditures.

EXECUTIVE SESSION UNDER ORS 192.660(2)(h) - Litgation:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(h). Upon coming out of Executive Session, no action was taken by the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon, this 29th of March, 2017.

NOTE: An audio CD of this meeting is available for purchase by the public or interested parties. A video of the meeting is also posted on our website at www.co.columbia.or.us

BOARD OF DIRECTORS FOR THE
COLUMBIA COUNTY DEVELOPMENT AGENCY

By: _____
Alex Tardif, Chair

By: _____
Margaret Magruder, Vice-Chair

By: _____
Henry Heimuller, Secretary/Treasurer

By: _____
Jan Greenhalgh, Board Office Administrator